

FINANCE COMMITTEE MONTHLY MEETING
TUESDAY, DECEMBER 8, 2022
OPEN MEETING VIA LIVESTREAMING

OPEN SESSION

MEMBERS ATTENDING: Cynthia Penny-Ardinger
Dontae Carroll
Jeffrey Rosen
John von Paris

STAFF ATTENDING: Erika Brantley
Jeff Davis
Cheryl Dickinson
Chantelle Green
Natalie Henson
Ibrahim Koroma
Selena McKissick
Kimberly Millender, Esq.
Sushmita Mitra
Ken Montgomery
Mary O’Keeffe
Will Pines
Christina Thompson
Paul Trentalance
Eric Willison

At 9:00 a.m., Member John von Paris, Chair of the Finance Committee, called the Finance Committee Meeting to order.

APPROVAL – OPEN MEETING MINUTES FROM NOVEMBER 10, 2022 MEETING

Member von Paris called for the approval of the meeting minutes from the Open Meeting held on November 10, 2022. Member Jeffrey Rosen made the motion, and Member Dontae Carroll seconded the motion, which was unanimously approved.

APPROVAL – CONTRACT NO. MR-3035-0000 – ON CALL UPGRADE AND REPLACE METAL TRAFFIC BARRIERS AND ATTENUATORS

Ms. Sushmita Mitra requested a recommendation for approval from the Finance Committee to the full Maryland Transportation Authority (MDTA) Board for Contract No. MR-3035-0000, On Call Upgrade and Replace Metal Traffic Barriers and Attenuators.

This contract provides for the upgrade, replacement and maintenance of traffic barrier w-beam, end treatments, attenuators, and associated roadside safety hardware on an as-needed basis. The work on this contract is intended to be performed on an on-call basis at all MDTA facilities except Point Breeze as these are not at the Point Breeze facility.

A single bid was received and opened from L.S. Lee, Inc., on October 27, 2022. In response to the solicitation, the Division of Procurement received no-bid forms from 14 contractors. The engineer's estimate for the contract was \$4,489,775.00 and the lowest responsive bid was \$5,446,400.00, resulting in the preparation of a bid justification to determine if the bid was balanced and reasonable. Member Von Paris inquired about the significant bid variance (increase) versus the engineer's estimate. Ms. Mitra explained that the increase was attributable to supply-chain challenges and confirmed that the increases were reasonable.

The MBE goal for the contract is 4% with no VSBE requirement and no subgoals. L.S. Lee, Inc., has the current traffic barrier on-call contract and has successfully performed work for the MDTA and for the Maryland State Highway Administration.

Member von Paris called for a motion to recommend approval of this item to the full MDTA Board at its next scheduled meeting. Member Carroll made the motion, and Member Penny-Ardinger seconded the motion, which was unanimously approved.

APPROVAL – CONTRACT NO. SV-3104-0000- INTERNAL AUDITING SERVICES RFP

Mr. Paul Trentalance requested a recommendation for approval from the Finance Committee to the full MDTA Board for Contract No. SV-3104-0000, Internal Auditing Services RFP.

This contract is to provide internal auditing services that include assurance consulting services, providing expertise in critical areas through guidance, and augmenting existing MDTA staff and/or fully conducting audits. These services will assist the MDTA's Board, Executive Director, and the Office of Audits with improving the effectiveness of the organization's risk management, control, and governance process.

This contract, which was procured as a Request for Proposal, received seven bid proposals. The recommended awardee, BD & Co, was ranked first overall and provided the best value to the State with the lowest Financial Proposal and the third ranked Technical Proposal. The Evaluation Committee recommended award to BD & Co, which is the current incumbent with a proven track record in providing these services to the MDTA.

Member von Paris called for a motion to recommend approval of this item to the full MDTA Board at its next scheduled meeting. Member Rosen made the motion, and Member Penny-Ardinger seconded the motion, which was unanimously approved.

UPDATE – RETIREMENT OF DEPUTY DIRECTOR OF FINANCE

Member von Paris, the Finance Committee Members, and Executive Director Will Pines thanked Christina Thompson for her years of service, commended her for professionalism and stellar contributions to the MDTA, and wished her well on her retirement at the end of the month.

There being no further business, the meeting of the Finance Committee adjourned at 9:23 a.m., following a motion by Member Carroll, and seconded by Member Rosen.



John von Paris, Chairman